



# **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

|                    |                        |                   |
|--------------------|------------------------|-------------------|
| Valerie Hutchinson | Bill Malinowski, Chair | Kelvin Washington |
| District 9         | District 1             | District 10       |

**JULY 21, 2009  
4:00 PM**

**Administration Conference Room**

## **CALL TO ORDER**

### **Approval Of Minutes**

1. July 7, 2009

### **Adoption Of Agenda**

- 2.

### **Interviews**

3. East Richland Public Service Commission-1

4. Planning Commission-1

**Items For Action**

5. Employee Grievance Committee Guidelines/Procedures

6. Richland County/City of Columbia Animal Care Advisory Committee-1

**Discussion**

7. Central Midlands Regional Transit Authority

**Other Items  
Adjournment**



# Richland County Council Request of Action

**Subject**

July 7, 2009

**Purpose**

# Minutes of



## RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE

July 7, 2009  
4:30 PM

### MEMBERS PRESENT:

**Member** Chair, Bill Malinowski  
**Member** Valerie Hutchinson  
**Member** Kelvin Washington

**ALSO PRESENT-** Larry Smith, Monique Walters

### CALL TO ORDER

The meeting was called to order at approximately 4:37 p.m.

### APPROVAL OF MINUTES

Rules and Appointments Committee June 16, 2009-the minutes were approved as submitted.

### ADOPTION OF AGENDA

Agenda was adopted as submitted.

### ITEM FOR ACTION

Employee Grievance Committee-Procedures/Guidelines-the Committee recommended keeping this item in Committee. Mr. Smith suggested that the Committee Chair be invited to the Rules and Appointments Committee meeting to provide information on what the Grievance Committee needs. The Rules Committee accepted Mr. Smith's suggestion to invite the Grievance Committee Chair at the next Committee meeting.

Mr. Smith said that his department will work to provide mandatory training for the Grievance Committee members in August.

## ITEM FOR DISCUSSION

**Richland County/City of Columbia Animal Care Advisory Committee-1**- this item was kept in committee for further information and discussion.

## ADJOURNMENT

The meeting adjourned at approximately 4:59 pm.

Minutes transcribed by Monique Walters

# Richland County Council Request of Action

**Subject**

**Purpose**

# Richland County Council Request of Action

**Subject**

East Richland Public Service Commission-1

**Purpose**

**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: John H. Hudgens, II \_\_\_\_\_

Home Address: 221 Beaver Dam Road \_\_\_\_\_

Telephone: (home) 803-736-3828 \_\_\_\_\_ (work) \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Educational Background: U.S.C. Doctorate in Education Administration \_\_\_\_\_

Professional Background: Public School Administrator and College President \_\_\_\_\_

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: East Richland Public Service District \_\_\_\_\_

Reason for interest: Having served on the Commission in the past, I have good knowledge of the needs and concerns of the District. \_\_\_\_\_

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

- 1) Administrative experience, 2) Knowledge of the working of the District, and 3) Willingness to Serve.

Presently serve on any County Board/Commission/Committee?

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Val Hutchinson, L. Gregory Pearce, Jr. and Gwendolyn D. Kennedy \_\_\_\_\_

Hours willing to commit each month: Hours needed \_\_\_\_\_

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

1

RECEIVED  
09 JUN 24 PM 4:18  
RICHLAND COUNTY  
ADMINISTRATORS OFFICE

Item# 3

Attachment number 1  
Page 1 of 2



All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

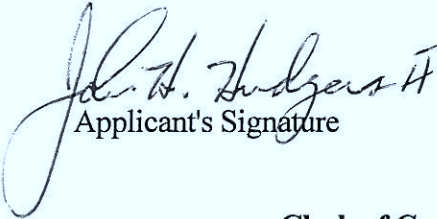
Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_ No X

If so, describe:

  
Applicant's Signature

Date 6-10-09

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

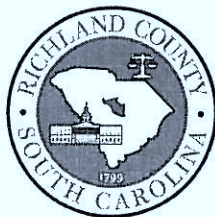
|                        |   |
|------------------------|---|
| Date Received:         | <b>Staff Use Only</b>                   |
|                        | Received by:                            |
| Date Sent to Council:  |   |
| Status of Application: | Q Approved      Q Denied      Q On file |

# Richland County Council Request of Action

**Subject**

Planning Commission-1

**Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: **Gary J. Atkinson**

Home Address: **109 Pebble Creek Road, Chapin, SC 29036 Richland County Dist 1**

Telephone: (home) **(803) 345-5306 or (803) 345-7789** (cell) **(828) 280-6670**

Office Address: **Same**

Email Address: **gary.atkinson@volvo.com**

Educational Background: **AAS & BS, Milwaukee School of Engineering, 1974**

Professional Background: **Employed by Volvo Construction Equipment, Asheville, NC (28 yrs.)**

Male **X**

Age: **58 yrs.**

Name of Committee in which interested: **Planning Commission**

Reason for interest: **I am a 23 year resident of Richland County and am interested in the organized and planned growth of the county. I am currently serving with the Conservation Commission and would prefer to get more directly involved with establishing the growth plans for the county.**

Your characteristics/qualifications, which would be an asset to the Commission:

**I have a wide range of experience in construction and development projects but am also conservation-minded. I am a longtime resident of Richland County and have much hands-on experience in most areas of the county as a volunteer senior reserve deputy with Richland County Sheriff's Department (5+ yrs). I also travel extensively in the Southeast and have much experience with development projects and techniques throughout the region.**

Presently serve on: **Richland County Conservation Commission (3+ yrs.)**

Recommended by Council Member(s): **Bill Malinowski & Kit Smith**

Hours willing to commit each month: **Approximately twenty (20) hours or more as required.**





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: Shirley R. Belton Dist. 9

Home Address: 72 Inway Drive Columbia, SC 29223

Telephone: (home) 803-788-4889 (work) 803-898-5688

Office Address: 301 Gervais Street, Columbia, SC 29201

Educational Background: B.S. Degree in Business Adm.

Professional Background: Worked 27 yrs at Comptroller Generals Office

Male  Female  Age: 18-25  26-50  Over 50

Dept. of Revenue  
3 yrs 9 mo.

Name of Committee in which interested: Planning, Zoning, etc.

Reason for interest: I've been working with county officials in all 46 counties and have always been interested in how districts lines and neighborhood planning comes into play.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

Knowledgeable about county govt. Worked closely with Auditors, Treasurers & Tax collectors, and also Assessors from counties.

Presently serve on any County Board/Commission/Committee? NO

Any other information you wish to give? I get along with all kinds of people

Recommended by Council Member(s): with different backgrounds in public and private sectors.

Hours willing to commit each month: as often as needed.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*A. H. Kelley Bell*  
Applicant's Signature

6-17-09  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

| Staff Use Only  |                    |
|---|--------------------|
| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: C. David Tuttle Dist 9
Home Address: 115 LAKE CAROLINA Blvd.
Telephone: (home) 803 518-1598 (work) 803 461-0902
Office Address: 300 Long Pointe Lane, Suite 200 Columbia, SC 29229
Educational Background: B.S. USC School of Business (Real Estate)
Professional Background:

Male [x] Female [ ] Age: 18-25 [ ] 26-50 [x] Over 50 [ ]

Name of Committee in which interested: Planning Commission

Reason for interest: I would like to see Richland County grow responsibly. Having spent most of my life here, I think it is important for the county

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: I have spent my adult life as a real estate sales agent, a home builder, a developer and a business owner. I bring a varied perspective

Presently serve on any County Board/Commission/Committee? No

Any other information you wish to give?

Recommended by Council Member(s): Val Hutchinson, Kelvin Washington

Hours willing to commit each month: As Needed

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Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes  No

If so, describe: I AM President of LAKE CARDINAL AND Vice president of Impired Communities; both Real estate Development Companies.

  
Applicant's Signature

6/2/09  
Date

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|---|--------------------|
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| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |





APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: Howard J. van Dijk Dist 9
Home Address: 110 Belle Grove Circle Columbia SC 29229
Telephone: (home) 803-788-9559 (work) 803-865-1216 ext 128
Office Address: 900 Clemson Rd, Po Box 102406, Columbia SC 29224
Educational Background: Agriculture, Science, Emergency Preparedness
Professional Background: County Extension Agent - Animal Scientist
Male [x] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [x]
Name of Committee in which interested: Planning Commission
Reason for interest: Interested in helping to plan and coordinate the use of County Resources and Needs, growth and development.
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: As an Extension Agent for 22 years I have heard many ideas from citizens across the counties, both economic growth and resource conservation.
Presently serve on any County Board/Commission/Committee? No
Any other information you wish to give?
Recommended by Council Member(s): Val Hutchinson
Hours willing to commit each month: 5-10 or as required / I am retiring.

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Yes \_\_\_\_\_ No No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Heward Juan Dijk  
Applicant's Signature

8/17/09  
Date

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|                             |  |
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APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: David C. Wylie Dist 1
Home Address: 213 Lake Front Drive, Columbia, SC 29212
Telephone: (home) 803-407-9899 (work) 803-936-4267
Office Address: 724 Knox Abbott Drive, Cayce, SC 29033
Educational Background: 1973 grad Clemson University, B.A. Political Science; 1969 Chester (SC) High
Professional Background: Since 1981, Farm Bureau Insurance - Products, Underwriting, Agency positions over
Male [x] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [x]

Name of Committee in which interested: Planning Commission
Reason for interest: Local government has always interested me. An opportunity to serve and hopefully influence orderly growth of land is appealing. Interested in land use due to property ownership and property insurance background.
Your characteristics/qualifications, which would be an asset to Committee/Board/Commission:

Knowledge of local and state government law-making gained from lobbying activities at state House for employer for 12 years; Knowledge of home, farm and business insurance

Presently serve on any County Board/Commission/Committee? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 8-10 hours monthly

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Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

David M. Mc...  
Applicant's Signature

22 June 2009  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
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|   |                    |
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| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: THOMAS A. BOLAND, SR. (Tom) Dist 2
Home Address: 411 BALLY BUNION LANE COLUMBIA, SC 29229
Telephone: (home) (803) 788-7736 (work) (803) 898-9501
Office Address: 3150 HARDEN ST.

Educational Background: BA, MA, LAW DEGREE
Professional Background: STATE ATTORNEY, FORMER URBAN PLANNER

Male [X] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [X]

Name of Committee in which interested: PLANNING

Reason for interest: I have BA & MA Degree in Government, work experience in local government

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: Extensive leadership experience, governmental and administrative work and legal experience, dedicated worker.

Presently serve on any County Board/Commission/Committee? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: as many as necessary - will be retired as of 30 AUG 09 and will have time to devote to duties of the position.

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Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thomas A. Balch, Jr. 6-19-09  
Applicant's Signature Date

**Return to:**  
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|   |                    |
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| <b>Staff Use Only</b>   |                    |
| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |

**Colonel Thomas A. Boland, Sr.**  
United States Army Reserve (Ret.)  
411 Bally Bunion Lane  
Columbia, SC 29229

Telephone (803)788-7736

[colusar1@hotmail.com](mailto:colusar1@hotmail.com)

June 19, 2009

Richland County Planning Commission  
% Ms. Suzie Haynes  
2020 Hampton Street  
Columbia, SC 29202

RE: Application to serve on Planning Commission

Dear Ms. Haynes:

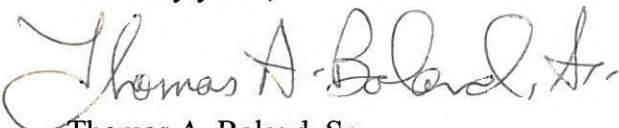
Attached is a copy of my resume for consideration to serve on the Planning Commission panel.

I have extensive governmental, legal and practical work experience in the areas of planning and zoning issues that may come before the county planning commission. I am willing to volunteer my time and efforts to serve in this public service position.

I am currently employed as a State Attorney with the South Carolina Department of Social Services. However, I am in the TERI Retirement Program and will be retiring at the end of August 2009 from employment with the State of South Carolina.

Thank you for your assistance in having my application considered. Please let me know if you require any additional information.

Sincerely yours,

  
Thomas A. Boland, Sr.

**Resume of  
Thomas A. Boland, Sr.**

**Office:** South Carolina Department of Social Services  
Child Support Enforcement, Columbia II  
Post Office Box 1270  
Columbia, South Carolina 29201

**Telephone Numbers:** Office - (803) 898-9501  
Home - (803) 788-7736  
Fax - (803) 898-9465  
Cell- (803) 210-5510

**EMPLOYMENT**

**Legal**

- 6-95/Present **South Carolina Department of Social Services, SCDSS, Columbia & Florence, South Carolina:**  
Served as Staff Attorney, Assistant General Counsel and Deputy General Counsel in the State Office in Columbia, South Carolina. Represented the South Carolina Department of Social Services in prosecution of child abuse and neglect cases, termination of parental rights, adoptions and license revocation actions. Defended the State Agency in civil actions, advised the State Agency Director and Department heads in matters related to the areas of personnel, employment and contract law and other legal matters. Transferred to the SCDSS Child Support Enforcement Division in July 1997 to serve as Region IV State Attorney. Represent the State Agency in Child Support Enforcement actions. Transferred back to Columbia II office May 2004 to represent State in Richland County CSE cases. Admitted to practice in the United States Supreme Court, United States 4th Circuit Court of Appeals, United States District Courts for South Carolina, United States Court of Military Appeals, Supreme Court of South Carolina, and all other State courts. Certified Circuit Court Civil Mediator. Attended the National Institute of Trial Advocacy.
- 10-92/06-95 **General Practice of Law, Conway, South Carolina:**  
Private practice of law in the areas of governmental and administrative law, to include representing clients before the planning commission and the zoning board of adjustment. Also practiced in the areas of personal injury, criminal defense, real estate, domestic relations and debt collection. Performed all title searches and certifications for Phase I of the Conway By-pass/ Veterans Highway construction project developed by the SC Department of Transportation.
- 01-90/10-92 **County Attorney, Horry County, A Body Politic, Conway, South Carolina:**  
Full-time legal counsel for Horry County, South Carolina (home of Myrtle Beach, SC). Advised the county council, county administrator, department heads and other county elected officials (Treasurer, Auditor, Probate Judge and Clerk of Court) in legal matters related to the operation of County Government and represented the County in all legal actions filed by or against county government.
- 05-79/01-90 **General Practice of Law, Orangeburg, South Carolina:**  
Private practice of law in areas of domestic relations, personal injury, workmen's compensation, criminal defense, social security, and real estate. Served as the Public Defender for Orangeburg County.
- 09-88/07-89 **Wells American Corporation, Columbia, South Carolina:**  
Corporate Counsel for a computer manufacturer. The company had 125 employees and sales of over \$8 Million. I advised the Chairman, the President and other Corporate Officers on matters related to Copyrights, Trademarks, personnel, labor, OSHA and contract law.

**Other Professional**

- 03-74/08-76 **Tri-County Commission of Alcohol and Drug Abuse; Orangeburg, South Carolina:**  
Executive Director of three-county program. The program included a medical detoxification center, a halfway house, an Alcohol Safety Action Program, counseling, and court intervention programs. Developed budgets, grant applications and supervised a staff of over 30.
- 01-73/03-74 **Lower Savannah Regional Planning and Development Council; Aiken, South Carolina:**  
Community Planner. Developed plans for land use, transportation, historic preservation, recreation, capital improvement budgets, land use, zoning and subdivision regulations.
- 09-70/08-71 **Augusta-Richmond County Planning, Commission; Augusta, Georgia:**  
Community Planner, developed plans for land use, recreation, housing codes, zoning ordinances, subdivision regulations and transportation planning.



**Teaching**

Visiting/Adjunct Professor:

**University of South Carolina**, Salkehatchie Campus, taught graduate level course in State and Local Government.

**South Carolina State College**, Orangeburg, South Carolina; taught under graduate level course in State and Local Government.

**Orangeburg-Calhoun Technical College**, Orangeburg, South Carolina; taught course in Criminal Law.

**Limestone College**, Gaffney, South Carolina (Orangeburg Campus); taught course in Business Law.

**EDUCATION**

**University of South Carolina School of Law**, Columbia, South Carolina; Juris Doctor, Dec. 1978.

**California State University**, Sacramento, California; Master's Degree in Government, Jan. 1974.

**Sacramento State College**, Sacramento, California; Bachelor's Degree in Government, Aug. 1970.

**Orange Coast Junior College**, Costa Mesa, Calif., Associate Degree-Social Science, June, 1969.

**MILITARY**

**United States Marine Corps**, Non-Commissioned Officer- served in Vietnam- Honorable Discharge

**United States Army Reserve**, Colonel (Top Secret Clearance-SCI) Retired 1Jan. 03

**Military Schools**

Infantry Officer's Basic Course, 8-78; Infantry Officer's Advanced Course, 2-81; Judge Advocate General's Basic Course, 7-81; Emergency Preparedness Course, 8-81; Adjutant General's Personnel Administration Advance Course, 4-83; NBC Basic Defense Course, 9-83; Battalion Training Management System (BTMS) 1984; Civil Affairs Officer's Advanced Course (Distinguished Graduate) 4-87; Command and General Staff College, 3-88; Airborne School, 10-99.

**Served in the following capacities:**

Asst. Co. Cdr., B-8-2 (BT), Ft Jackson, SC, 6-79/8-79; Co. Cdr. (OS), 175th Maint. Co.(DS), Ft Jackson, SC, 12-78/11-80; MOBDES, Emergency Preparedness Agency, Orangeburg, SC, 8-80/12-81; Co. Cdr., (OS), 460th Repl. Det.(REG), Florence, SC, 12-81/11-83; Co. Cdr., HHQ Co., 360th CA BDE, Columbia, SC, 12-83/9-85; Project Officer, Grenada School Revitalization Project, Grenada, W.I.; Asst. Labor Relations Officer, 360th CA BDE, 9-85/4-86; Asst. Public Welfare Officer, 360th CA BDE, 4-86/9-92; "Operation Desert Shield/Storm", 12-90/3-91(Operations Officer XVIII ABN Corps, 12-90/1-91 & S-5, 503d MP BN (ABN), 1-91/3-91); Public Welfare Officer 360th CA BDE, 9-92/9-93; Chief, Tactical Planning Team-B, 9-93/9-94; "Operation Uphold Democracy"-Haiti, (S-5, 16<sup>th</sup> MP BDE (ABN), 9-94/12-94; Executive Officer, Tactical Planning Teams Detachment, 1-96/6-96; Chief/Cdr., 450th Civil Affairs Battalion (ABN) (-), "Operation Joint Endeavor", Bosnia, 6-96/1-97 (G-5, 1UK ARMD DIV); Chief Tactical Planning Team, 360th CA BDE, 1-97/5-98; Chief, Special Operation Command Central, Operations Planning Team (SOCCENT OPT), 352d Civil Affairs Command, Riverdale, MD, 5-98/1-00; Chief, Civil-Military Operations Center Team.,360<sup>th</sup> Civil Affairs Bde.,1-00/09-00; Commander, Corps Support Detachment, 360<sup>th</sup> Civil Affairs Bde., 09-00/10-02; Deputy Commander, 360<sup>th</sup> Civil Affairs Bde., 10-02/01-03.

**Military Medals/Decorations/Citations:**

Legion of Merit\*Bronze Star Medal \* Defense Meritorious Service Medal \* Meritorious Service Medal (1 OLC) \* Army Commendation Medal (3OLC) \* Joint Services Achievement Medal \* Army Achievement Medal (3OLC) \* Republic of Vietnam Campaign Ribbon \* Humanitarian Service Medal (1 OLC)\* Army Reserve Component Overseas Training Ribbon (4)\* National Defense Medal (2 BSS) \*Army Service Ribbon \* Good Conduct Medal (USMC) \*Army Reserve Component Achievement Medal (40LC) \* Vietnam Service Medal \* Overseas Service Ribbon \* Southwest Asia Campaign Ribbon (Desert Storm) \* Armed Forces Reserve Medal (M Device, 3, HG) \* Kuwait Liberation Ribbon (SA) \* Kuwait Government Liberation Ribbon \* NATO Medal \* Joint Meritorious Unit Award \* Republic of Vietnam Gallantry Cross \* Republic of Vietnam Civic Action Ribbon \* Presidential Unit Citation (USMC)\* Armed Forces Expeditionary Medal (1BSS) \* Armed Forces Service Medal \* Vietnam Presidential Unit Citation \* Military Outstanding Volunteer Service Medal\* Parachutist Badge\*

**CIVIC AND COMMUNITY LEADERSHIP EXPERIENCE**

Past/Present

City Councilman, Orangeburg, South Carolina; House of Delegates, South Carolina Bar; Ethics Advisory Committee, South Carolina Bar; President, Orangeburg County Bar Association; Chairman, Penal Modernization Committee, South Carolina Bar Association; Vice President, Public Defenders Association of South Carolina; Treasurer, SC Association of County Attorneys; Treasurer, Horry County Bar Association; Chairman, Board of Directors, Orangeburg-Calhoun Law Enforcement Commission; President, Public Defender Corporation of Orangeburg County; Commander, American Legion Post 4; President, Orangeburg County Historical Society; Board of Directors, Orangeburg Attention Home for Boys and Girls; Kiwanis Club; Marine Corps League.

**HOME ADDRESS**

Thomas A. Boland, Sr.  
411 Bally Bunion Lane  
Columbia, SC 29229  
(803) 788-7736  
colusar1@hotmail.com



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: Roy BULLINGER Dist. 9

Home Address: 104 HARWELL DR

Telephone: (home) 803 865 7979 (work) 803 238 6830 CELL

Office Address: (SAME)

Educational Background: BS BA, SEMI UNIVERSITY, NORTHWESTERN, M.M. KELLOGG SCHOOL OF BUSINESS,

Professional Background: 70-2001 CORP EXECUTIVE // 2003-PRESENT SMALL BUSINESS OWNER

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: PLANNING PANEL

Reason for interest: I SEE THE NEED FOR GOOD PLANNING AS A RESIDENT AND SMALL BUSINESS OWNER

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: BROAD BUSINESS BACKGROUND

Presently serve on any County Board/Commission/Committee? FORMER WILDEWOOD V HOME OWNERS BOARD

Any other information you wish to give? CAN PROVIDE COMPREHENSIVE RESUME

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 4-8

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes  No

If so, describe: TOWN A SMALL BUSINESS ON TWO NOTCH  
IN SPRING VALLEY

[Signature]  
Applicant's Signature

6/23/09  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

|                             |  |
|-----------------------------|--|
| <b>Staff Use Only</b>       |  |
| Date Received: _____        | Received by: _____   |
| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: Susan Cutter Dist. 8  
Home Address: 216 Northlake Road  
Telephone: (home) 699 7907 (work) 777-1590  
Office Address: USC- Dept of Geography  
Educational Background: Ph.D.  
Professional Background: USC faculty since 1993 - geographer  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Planning Commission  
Reason for interest: thought my skill set might be useful to the county as they try to maintain the quality of life for the residents.  
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:  
Understand GIS, and the dynamics of land use and growth, general interest in improving quality of life  
Presently serve on any County Board/Commission/Committee? NO  
Any other information you wish to give? NO  
Recommended by Council Member(s): NO  
Hours willing to commit each month: 10+

**CONFLICT OF INTEREST POLICY**

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### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No  X

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Susan Putter  
Applicant's Signature

6-22-09  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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**Applications are current for one year.**

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|-----------------------------|--|
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| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |



PLEASE NOTE:  
I will be out of state  
from 6/22 through 7/6/09.  
Dof

APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Name: Richard E. Foster Dist 9

Home Address: 124 Wood Fox Dr.

Telephone: (home) 803 865 0206 (work) Ret.

Office Address: N/A

Educational Background: BS/MA in Economic Geography - Ohio State Univ.

Professional Background: SEE bottom of page \*

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: PLANNING

Reason for interest: THE AREA IS CONSISTANT WITH MY ACADEMIC BACKGROUND,  
15 YEARS OF THE SUBJECT MATTER, AND PRIOR WORK EXPERIENCE.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

QUALIFIED AS ABOVE & MAKE NOTHING LESS THAN A 100% COMMITMENT TO ANY TASK I TAKE ON!

Presently serve on any County Board/Commission/Committee? NO

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): REQUESTION FROM COUNCILWOMAN HADLUNSDU.

Hours willing to commit each month: ALL REGULAR AND SPECIAL MEETINGS. THE TIME NECESSARY TO RESEARCH AREAS OF INTEREST.

CONFLICT OF INTEREST POLICY

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\* FACULTY OF OHIO STATE UNIVERSITY TEACHING GRADUATE LEVEL CLASSES IN URBAN AND TRANSPORTATION GEOGRAPHY. THIS WAS FOLLOWED BY 1 1/2 YEARS AS A SENIOR PLANNER FOR THE STATE OF INDIANA PRIOR TO ENTERING PRIVATE SECTOR EMPLOYMENT.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant's Signature

Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

|                             |  |
|-----------------------------|--|
| <b>Staff Use Only</b>       |  |
| Date Received: _____        | Received by: _____   |
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| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |



19 Jun5 2009

Councilwoman Val Hutchinson,


Attached is the application I've submitted for the volunteer position that the Council is seeking to fill on the planning commission. My academic background and a period of public sector employment as a Senior Planner for the State of Indiana suggests that I would not be completely misplaced in a volunteer role.

In the section of the application that calls for referral of Council Member I have entered your name. Your support this application would be welcome.

In the event that fellow Council members have not been asked to support a particular applicant, please share my interest and background with them.

I will be in Seattle from 22 June until 6 July.

Thank you.

  
Richard E. Foster  
124 Wood Fox Dr  
Elgin, SC 2904



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: LISA GIESKES Dist 3  
Home Address: 2118 WINSOR HILLS DR., COLUMBIA, SC 29204  
Telephone: (home) (803) 479-5826 (work) \_\_\_\_\_  
Office Address: CA JOHNSON PREPARATORY ACADEMY - RCSD 1  
Educational Background: B.S., M.L.I.S.  
Professional Background: LIBRARIAN  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: PLANNING COMMISSION  
Reason for interest: I CARE ABOUT THE QUALITY OF LIFE IN THE COUNTY.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:  
HIGHLY EDUCATED, MOTIVATED, HARD-WORKING, TEAM PLAYER -  
TRAINED IN GIS MAPPING, PAST EXPERIENCE WITH TRANSPORTATION PLANNING.  
Presently serve on any County Board/Commission/Committee? NO  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: 10-20

**CONFLICT OF INTEREST POLICY**

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

W.M. Greider  
Applicant's Signature

6/3/09  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

| Staff Use Only              |  |
|-----------------------------|--|
| Date Received: _____        | Received by: _____   |
| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: Clifton Hicks Dist 2
Home Address: 127 Broadmoor Rd. Blythewood, S.C. 29016
Telephone: (home) (803) 691-2209 (work) (803) 237-9236
Office Address: Same as home address
Educational Background: B.S. Political Science Presbyterian College 1998
Professional Background: 10 years of Sales and Marketing
Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [checked] Over 50 [ ]
Name of Committee in which interested: Planning Commission
Reason for interest: I see volunteering as an essential life experience and I would like to represent my community.
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: I have a well rounded educational and professional experience that promotes leadership in a team environment.
Presently serve on any County Board/Commission/Committee? NA
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: At least 10 hours

CONFLICT OF INTEREST POLICY

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_

No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*[Handwritten Signature]*  
Applicant's Signature

6-22-2009  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

| Staff Use Only              |                                   |  |
|-----------------------------|-----------------------------------|--|
| Date Received: _____        | Received by: _____                |  |
| Date Sent to Council: _____ |                                   |  |
| Status of Application:      | <input type="checkbox"/> Approved | <input type="checkbox"/> Denied <input type="checkbox"/> On file |



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: Nancy Kaufman Dist 2  
Home Address: 404 Holly Ridge Lane, Columbia, SC 29229  
Telephone: (home) 419-8183 (work) 419-8183  
Office Address: Same  
Educational Background: Ph.D.  
Professional Background: Arbitrator, Mediator, retired university faculty, tenured  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Planning  
Reason for interest: I would like to provide some service to the community  
I've enjoyed for the past 10 years.  
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:  
My teaching, presenting, writing, and mediation skills may be  
useful to the committee.  
Presently serve on any County Board/Commission/Committee? No  
Any other information you wish to give? full resume attached  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: to be discussed

**CONFLICT OF INTEREST POLICY**

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### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nancy Kauff  
Applicant's Signature

6/17/09  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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**Applications are current for one year.**

| Staff Use Only  |                    |
|---|--------------------|
| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |

**Nancy L. Kauffman, Ph.D.**

**Arbitrator, Mediator**

**Dispute Resolution Services, LLC**

404 Holly Ridge Lane, Columbia, SC 29229

Telephone: 803/419-8183; FAX: 803/419-8184; e-mail: [nancy.kauffman@naarb.org](mailto:nancy.kauffman@naarb.org)

**ARBITRATOR, MEDIATOR** since 1989. Full-time since 7/99.

**EDUCATION:** Ph.D., University of North Texas, Denton, TX (1989); Personnel and Industrial Relations

**ACADEMIC EXPERIENCE:** Associate Professor, The University of North Carolina, Asheville, 7/88 -6/99; tenured (8/95). Courses: Human Resource Management I and II, Employment and Labor Law, Legal and Ethical Environment of Management, Wage and Compensation, Conflict Resolution (including mediation skills).

**PROFESSIONAL EXPERIENCE:**

Sixteen years as a Personnel professional in service industries and public employment, including seven years in equal employment opportunity for a university, including mediation. Experience includes computer application of human resource management. Also see Mediation appointments, below.

**PROFESSIONAL ASSOCIATIONS (Selected):**

American Bar Association, Dispute Resolution Associate (1995-1999), Labor arbitration subcommittee vice-chair (1996-97)

Association for Conflict Resolution (previously SPIDR) national member; charter member of South Carolina ACR (2007) and board member since 2008.

Industrial Relations Research Association (IRRA) national member; South Atlantic Chapter, IRRA, president 1994-96

National Academy of Arbitrators (NAA) member, October 2004 -; History Chair May 2005 - 2010 (usual term is 3 years). NAA SE Program Chair 2006, 2007

National Association of Railroad Referees (NARR) member (2002 - 2005)

**ARBITRATION/MEDIATION/HEARINGS BOARD APPOINTMENTS:**

American Arbitration Association: (1) Labor Arbitrator Panel; (2) Sexual Harassment Factfinder, national panel; (3) Employment Panel, arbitrator for a 5-state region (NC, SC, TN, AL, GA); (4) Employment Panel, (5) mediator for the same 5-state region; (6) mediator, GSA-EEO.



Asheville Civil Service Board: One of five members who hear grievances from City employees. Decisions may be appealed to Superior Court (1997-99).

Coal Arbitration Service: arbitrator (8/99 - 1/01; 8/03 - 2/05)

Duke University: Exempt and Non-Exempt Termination Panels, permanent arbitrator

Federal Mediation and Conciliation Service: arbitrator

Key Bridge Foundation: ADA mediator

National Mediation Board: arbitrator; attended training for railroad industry 9/02

New York Stock Exchange: arbitrator (employment); mediator (employment)

North Carolina Superior Court Mediated Settlement Conferences; certified mediator

US Forest Service: Mediator on an ad hoc basis

U.S. Postal Service and National Association of Letter Carriers: Eastern Region (1991-1999); Southeast and Southwest Region (1997-2004), Labor Arbitrator

Warner Robins Air Logistics Center and American Federation of Government Employees, Expedited Panel, Labor Arbitrator (2/99-10/01)

## **MEDIATION TRAINING**

North Carolina Superior Court Mediated Settlement Conference Training, 48 contact hours, June, 1995; provided by The Mediation Center, Asheville, NC; certified mediator (1998).

Mediating ADA claims, Key Bridge Foundation and funded by the U.S. Department of Justice, Charlotte, NC, May 4, 1997; Chicago, May 1, 2003; online June 2008.

Mediating Workers Compensation claims, National Business Institute, Raleigh, NC, October 14, 1997.

Workers Compensation, North Carolina Bar Foundation, Asheville, NC, October 23-24, 1998.

## **MEDIATION EXPERIENCE**

American Arbitration Association's mediation: plant maintenance (1998); protection services (1999), civil rights (2001), discharges (2001), discharge (2 cases) (2003)

Department of Justice (through Key Bridge): ADA (2000 to present): disabilities included mobility impaired, profound hearing loss, deteriorating vision, multiple disabilities.

Department of Labor: May 2003 - Complex mediation involving 3 government agencies (federal, state, region within state) and 2 organizations with 6 named plaintiffs representing 20,000 affected workers.

EEOC: (15 in 1999-2000); issues included race, disability, age, retaliation, sexual harassment. Federal Agency (pilot project): work duties; suspension (2002)

Federal Bureau of Prisons: race (2000).

Federal organization: Completed approximately 80 hours of complex, transformative mediation for a federal organization in North Carolina (1997)

U.S. Forest Service: Workplace conflict (since 2003)

Taught mediation as part of the conflict Resolution course at UNCA (each fall)

Mediated over 60 disputes during the years as a Human Resource professional.

Faculty Conciliator for the 1995-96 (22 cases) and 1998-99 academic years; alternate for 1997-98.

#### **SELECTED PUBLICATIONS:**

Kauffman, "The War Years and The Willard Years: A Memoir of William H. Kauffman, M.D." 2003; lulu.com 2<sup>nd</sup> edition, 2009

Kauffman, "ADR in South Africa," International Journal of Human Resources and Industrial Relations, Fall, 2000.

Kauffman and Massey, Human Capital Applications Using Office 2000, (Software, Student Manual, Instructor's Manual) Prentice Hall, 1999

Kauffman and Davis, "What Type of Mediation Do You Need?" Dispute Resolution Journal, May, 1998: 8-14.

Case synopses, on-line, ABA Dispute Resolution Section, March and May, 1998.

Kauffman, Miller, and Ivey, "Affirmative Action and the White Male in America," The Labor Law Journal, November, 1995: 692-698

Kauffman, VanIwaarden, and Floyd, "The Effect of Values and Demographics on Case Decisions," The Labor Law Journal, January, 1994: 49-54.

Kauffman, "Motivating the Older Worker," SAM Advanced Management Journal, Spring, 1987.

**PRESENTATIONS:**

Panel member, "Women in ADR," American Arbitration Association's Neutrals' Retreat 1998, Orlando, FL, October 10, 1998

"Types of Mediation," Southern Industrial Relations Human Resource Conference, Lexington, KY, October 24, 1997

"Co-existing with Unions," N.C. Chapter of International Personnel Management Association, Asheville, September 11, 1995.

Kauffman, Miller, and Ivey, "Affirmative Action and the White Male in America," Southern Academy of Legal Studies in Business, March, 1995, Houston, Texas; Southern Regional Industrial Relations Academic Seminar, Morgantown, WV, October 15, 1994.

Kauffman, Ashbridge, and Floyd, "The Effect of Values and Demographics on Case Decisions," National Academy of Arbitrators, Region 9 (Ohio and Kentucky), Cleveland, OH, April 17, 1993; National Academy of Arbitrators, Southeast Region, preconference workshop, Atlanta, GA, February 26, 1993.

Panel member, "The Aging Labor Force: Curriculum Issues and Linkages with Private Sector Training," Human Resource Management portion, Association for Gerontology in Higher Education, Louisville, KY, March 4, 1993.

"Sexual Harassment" and "ADA" information presented to Southeast Regional managers of Porta-medica, December 14, 1992.

**PROFESSIONAL SERVICE:**

National Academy of Arbitrators - Chair, History Committee, May 2005 - present; Fall Education Conference (Savannah, GA), member of host committee, October 2005; Southeast Regional meeting (Orlando, FL), Program Chair, February 2006.

South Carolina Labor-Management Conference, Board Member 2004 - 2007

South Carolina Council for Conflict Resolution, Board Member, 2002 - 2003

Midlands Mediation Network, Columbia, SC; vice-chair 2001- 2003

American Bar Association, Dispute Resolution Section - edit case abstracts for on-line publication, 1998.

Asheville (NC) Civil Service Board, 1997-99. Board member, assisting with evaluating employment and grievance processes and helping to develop integrated systems. Appointed by City Council.

The Mediation Center (Asheville, NC) Board member, 1995-99; Board President 98-99.

American Arbitration Association, Employment ADR, Selection and Advisory Committee (NC, SC, TN, AL, GA), 1996-97.

Southern Industrial Relations-Human Resource Conference, Host, Program Chair, and Proceedings editor; October 3-5, 1996. Conference draws 15 states and the District of Columbia and 30+ colleges and universities.

Elected Faculty Conciliator by Student Government Association 1995-6 and 1998-99 (alternate for 1997-98). Co-Chair of the UNCA Mediation Center Committee, 1996-99.

South Atlantic Regional Industrial Relations Research Association: President, 1994, 1995 (Increased role of the chapter from periodic dinner meetings to a full-day conference once or twice a year). Program Coordinator for regional meetings, Fall, 1991, and Fall, 1992; conference coordinator, April, 1995.

Track Chair, Academy of Management, Southwest Region, for March, 1992. Discussant, Southern Academy of Management, November, 1993 (Conflict resolution); November, 1992 (Compensation).

Reviewer: Academy of Management Review, Academy of Management (both HR and Conflict Resolutions divisions), Southern Management Association, Eastern Academy of Management, Wiley Publishing, West Publishing, HRM Journal, Labor Studies Journal, McGraw Hill



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: MESHELL N. MATNEY, JR Dist 1

Home Address: 2361 WASH LEVER ROAD, CHAPN, SC 29036

Telephone: (home) 803-345-9532 (work) N/A

Office Address: N/A

Educational Background: BACHELOR OF SCIENCE, SOUTHER WESLEYAN UNIV.

Professional Background: RETIRED LAW ENFORCEMENT OFFICER, 32 YEARS OF SERVICE

Male X Female Age: 18-25 26-50 Over 50 X

Name of Committee in which interested: PLANNING COMMISSION

Reason for interest: AS A RESIDENT OF RICHLAND COUNTY FOR 36 YEARS, I WOULD LIKE TO ASSURE THE ORDERLY DEVELOPMENT AND GROWTH OF RICHLAND COUNTY. PRESERVE PROPERTY VALUE, ENHANCE ENVIRONMENTAL QUALITY, AND PROMOTE COMMUNITY WELFARE.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: I HAVE THE PERSONAL TIME TO DEVOTE TO THE OFFICE. I AM HONEST AND IMPARTIAL TO ANY GROUPS. I HAVE ALWAYS LIVED BY A CODE OF ETHICS AND STANDARDS AS A POLICE OFFICER.

Presently serve on any County Board/Commission/Committee? N/A

Any other information you wish to give? STANDARDS SHOULD BE BASED ON HARMONY WITH THE OVERALL COMMUNITY, CONSIDERATION FOR NEIGHBORHOODS AND HIGH QUALITY OF CONSTRUCTION.

Recommended by Council Member(s): N/A

Hours willing to commit each month: AS MANY AS NEEDED

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

June 18, 2009  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

| Staff Use Only              |  |
|-----------------------------|--|
| Date Received: _____        | Received by: _____   |
| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |

# Richland County Council Request of Action

**Subject**

Employee Grievance Committee Guidelines/Procedures

**Purpose**

## Employee Grievance Committee Guideline (Suggestions)

- Committee members should be required to take Richland 101 so members can have a better understanding of how departments work and any special operation guidelines within the departments
- Members should tour the facilities before making a decision on the grievance
- Members should receive mandatory training annually; and members should sign a confidentiality agreement
- Grievance forms should be revised
- A Human Resource representative should provide guidance to the grievant before sending the case to the Committee



STATE OF SOUTH CAROLINA )  
 ) CONFIDENTIALITY AGREEMENT  
COUNTY OF RICHLAND )

This Confidentiality Agreement (“Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_ 2009 between **RICHLAND COUNTY**, South Carolina, (the “County”), and \_\_\_\_\_, (“Employee”).

RECITALS

WHEREAS, the County has a Grievance Committee comprised of County employees created to hear grievances pursuant to the County Code of Ordinances; and

WHEREAS, during the course of the Grievance Committee hearings, confidential testimony is given which is to be used only for the specific purpose of the Grievance hearing ; and

WHEREAS, the County desires to eliminate the improper dissemination of confidential information by Grievance Committee members;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS, for and in consideration of the mutual covenants herein contained, it is agreed:

1. Confidential Information. For the purposes of this Agreement, confidential information shall be described as and includes any testimony, whether written or oral, or documents provided by any witness at a Grievance Committee Hearing, which are specifically designated or labeled as “Confidential”; any testimony, whether written or oral, or documents provided by any witness at a Grievance Committee Hearing not open to the public; and any discussions or deliberations had on the merits of the case during a Grievance Committee hearing by Committee members. Any discussion had by Grievance Committee members outside of a Grievance Committee Hearing of issues not related to the merits of any specific case, such as scheduling and general Grievance Committee membership topics, is hereby excluded from the definition of confidential information.

2. Disclosure. Employee agrees not to disclose, publish or disseminate any confidential information, as is defined in this Agreement, to any person or entity unless required to do so by law. Employee further agrees that violation of this Agreement may subject Employee to disciplinary action.

3. Amendment. Any amendment to this Agreement shall not be binding upon the parties unless such amendment is in writing and executed by all parties hereto.

4. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina.

5. Severability. If any of the provisions of this Agreement or the application thereof shall be found invalid or unenforceable, then the remainder of this Agreement shall not be affected thereby but shall be enforced to the greatest extent permitted by the law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate original, the day and year first above written.

WITNESSES:

RICHLAND COUNTY

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
J. Milton Pope  
Richland County Administrator

EMPLOYEE:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

# Richland County Council Request of Action

**Subject**

Richland County/City of Columbia Animal Care Advisory Committee-1

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Michelle Anderson

Home Address: 6 LAKE Mist Ct Columbia, SC 29229

Telephone: (home) 803-661-9476 (work) 803-787-8437

Office Address: 1313 Percival Rd Columbia, SC 29223

Educational Background: BS Business Admin / Finance

Professional Background: Currently Office Mgr & manage 250 Rental Properties "ColumbiAND Realty"

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: Animal Care Advisory

Reason for interest: Professionally & Personally involved in animal welfare & legislation most of my adult life. I feel this is an urgent topic & individuals with a passion for animals & knowledge need to act locally.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

SERVED ON SEVERAL BOARDS & COMMITTEES FOR PURE BREED DOG CLUBS FOR PAST 20 YEARS

Currently Columbia KC member former P.D. Club of America membership chair

Presently serve on any County Board/Commission/Committee? American Kennel Club Delegate

Any other information you wish to give? Meet with AKC 4 times a year as Delegate

Discussions & forums revolve around animal welfare & legislation

Recommended by Council Member(s): AKC is a great resource & aide when it comes to getting involved with local & national government policies.

Hours willing to commit each month:

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No       

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Michelle R. Anderson  
Applicant's Signature

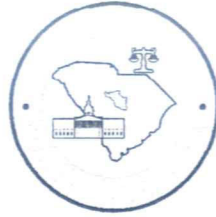
5/27/09  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

|                             |  |
|-----------------------------|--|
| <b>Staff Use Only</b>       |  |
| Date Received: _____        | Received by: _____   |
| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: L. LYNN BUTT  
Home Address: 1303 GEIGER AVE. COLUMBIA, SC 29201  
Telephone: (home) 803-252-9984 (work) 803-754-3827  
Office Address: 90 ACCESS ROAD GASTON, SC 29053  
Email Address: lbutt646@sc.rr.com  
Educational Background: ACCOUNTING  
Professional Background: ACCOUNTING  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: RICHLAND COUNTY/CITY OF COLUMBIA  
ANIMAL CARE ADVISORY COMMITTEE  
Reason for interest: WELFARE OF ANIMALS IN OUR COMMUNITY  
AND WISE USE OF TAX DOLLARS FOR ANIMAL SERVICES  
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:  
I HAVE PREVIOUSLY WORKED IN AN ANIMAL SHELTER  
Presently serve on any County Board/Commission/Committee? CITIZENS SUB-COMMITTEE  
FOR ANIMAL ISSUES  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): PAUL LIVINGSTON  
Hours willing to commit each month: 5

**CONFLICT OF INTEREST POLICY**

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### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_

No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

L. Lynn Burt  
Applicant's Signature

5/27/09  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

| Staff Use Only  |                    |
|---|--------------------|
| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Blakely Copeland Cahoon  
Home Address: 64 Newport Drive Columbia, SC 29223  
Telephone: (home) 803-608-2178 (work) 803-255-0655  
Office Address: 1122 Lady Street<sup>4th Fl</sup>, Columbia SC 29208  
Educational Background: See Attached  
Professional Background: Attorney, small business owner  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Animal Care Advisory Committee  
Reason for interest: I would like to help improve animal care and encourage and educate on proper pet ownership.  
Your characteristics/qualifications which would be an asset to Committee/Board/ Commission:  
See Attached  
  
Presently serve on any County Board/Commission/Committee? No  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Blakely Copeland Cahoon 5/21/09  
Applicant's Signature Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-5060.**

**One form must be submitted for each committee on which you wish to serve.**  
**Applications are current for one year.**

|                             |  |
|-----------------------------|--|
| <b>Staff Use Only</b>       |  |
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| Date Sent to Council: _____ |  |
| Status of Application:      | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |

**Continuation Sheet Application for Service on Richland County Committee, Board  
or Commission**

**Applicant:** Blakely Copeland Cahoon

**Educational Background:**

BA Accounting and Government, Wofford College Spartanburg South Carolina  
Juris Doctor, University of South Carolina School of Law  
LL.M Taxation University of Florida School of Law

**Qualifications for Committee:**

I am a dog owner who has adopted from shelter and also owned pure bred dogs. I have been a member in the past of different animal groups but currently do not have an active membership in animal welfare or other group in Richland County. I am interested in helping and encouraging responsible animal/pet ownership while decreasing the number of animals who end up in the shelters. I am highly organized, enjoy committee membership and get along well with other individuals.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Mrs. Peggy O'N. Wilson

Home Address: 908 Cedar Springs Rd., Blythewood, SC 29016

Telephone: (home) 803 - 754 - 4880 (work) NA

Office Address: NA

Email Address: djwilson@bellsouth.net

Educational Background: Degrees in Education and Library Science from Univ. South Carolina

Professional Background: Head Start teacher; English teacher; public school librarian

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland County/City of Cola. Animal Care Advisory

Reason for interest: I would like to continue serving the County as its animal care & control program expands and evolves.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

I have been an active member (chair for several years) of Richland County's Animal Care Committee since formation; am a lifetime member of Columbia Kennel Club and the Greater Columbia Obedience Club; worked with national and local disaster teams helping pet owners with Hurricane Hugo preparations, relief, and recovery.

Presently serve on any County Board/Commission/Committee? Yes - Animal Care Committee

Any other information you wish to give? I have useful information sources in many states.

Recommended by Council Member(s): Ms. Joyce Dickerson

Hours willing to commit each month: As many as needed

**CONFLICT OF INTEREST POLICY**

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Peggy O'Neil Wilson  
Applicant's Signature

May 27, 2009  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each committee on which you wish to serve.**  
**Applications are current for one year.**

| Staff Use Only  |                    |
|---|--------------------|
| Date Received: _____  | Received by: _____ |
| Date Sent to Council: _____   |                    |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |                    |

# Richland County Council Request of Action

**Subject**

Central Midlands Regional Transit Authority

**Purpose**